

Candelaria Village

Architectural Control Committee

PROPERTY IMPROVEMENT APPLICATION

NOTE: Plans must be submitted at least 30 days before activity begins

NAME: _____ DATE: _____
(Please Print)

ADDRESS: _____ LOT No: _____

PHONE: (H) _____ (W) _____ Proposed Completion Date: _____

- **All Applications Must Be Submitted With a Plan to Scale (2 Copies)**
- **City Permits must be obtained and provided to ACC at the time of the request**

TYPE OF ARCHITECTURAL AND/OR LANDSCAPING IMPROVEMENT

- ___ Remodeling/Additions
- ___ Outside Walks/Stairs
- ___ Garage Doors/Exterior Doors
- ___ Driveway/Parking Pads
- ___ Greenhouse/Sunrooms
- ___ Gazebos/Sheds/Play Equipment
- ___ Solar Panels
- ___ Decks/Patios
- ___ Arbors/Overhangs
- ___ Dog Houses/Runs
- ___ Fences/Fence Additions & Retaining Walls
- ___ Landscaping front yard
- ___ Satellite Dishes and/or Antennae
- ___ Roofing Replacement
- ___ Other
- ___ Painting: Paint house new color _____
 Painting fence _____

Materials to be Used:
 ___ Wood ___ Stucco ___ Brick
 ___ Stone ___ Concrete
 ___ Other _____
 (Describe)
 Is material same color and type as on home?
 ___ Yes ___ No

Additional Comments:

Attach new paint color samples for stucco, trim, fascia and/or fence.
(No approval is required to repaint house or trim in exactly the same color)

To expedite the processing of your application, please show and explain your plans to all those neighbors who may be effected and have them sign in the appropriate place **on the second page of this form**. The Architectural Control Committee may also contact them directly, if the scope of the project warrants such action.

[IF ADDITIONAL SPACE IS NEEDED, PLEASE USE THE REAR OF THIS FORM]

For Association Use Only:

_____ Approved _____ Not Approved _____ Conditionally Approved

Comments: _____

By: _____ **Date:** _____

NEIGHBOR AWARENESS SIGN-OFF FORM

NEIGHBOR AWARENESS: The neighbor's approval is not necessarily a condition to your improvement/modification being approved by the Architectural Control Committee. The intent is to advise your neighbors who own property within close proximity of your lot and may be effected by your proposed improvement(s) by requiring their signature below. Neighbor's signing below indicate their awareness of this application. No application will be considered complete until there is evidence that the immediate neighbors and any neighbor who may be affected have been made aware of this application.

NEIGHBOR AWARENESS: I have reviewed the plans of print name and I am aware of all their proposed alterations/improvements shown on the attached plan.

NAME (PRINT) SIGNATURE ADDRESS PHONE DATE

RETURN FORM TO:

ARCHITECTURAL CONTROL COMMITTEE
c/o DANA Properties
6201 Escondido Drive
El Paso, TX 79912-1947