

San Clemente

Professionally Managed by:

DANA Properties

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Agenda – March 8 Board Meeting

1. Determination of Quorum
2. Approval of minutes of January 2022 meeting
3. Financial report year-to-date
4. Old Business
 - a. Adoption of budget for 2022 fiscal year
 - b. Review of delinquent accounts, status of payments, review process for handling delinquent accounts, and decisions for next steps and additional measures that we can take
 - c. Results on bids for common area cleanup (including arroyos) and consideration of potential billing to currently active builders
 - d. Proposal by management company for formal complaint process with transparency, and adoption of process
 - e. Proposal by ARC for builder fines and enforcement procedures, and adoption
 - f. Approval of proposed contract for Construction Liaison
5. New Business
 - a. Policy decision to withhold future architectural plan approvals for accounts more than 30 days overdue
 - b. Discussion and decision to seek dues increase of more than 5% and/or a special assessment
6. Executive Session – Discussion of management company performance
7. Return from executive session and announcement of decisions